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**Wisconsin Council on Long Term Care Reform
State and Local Stakeholder Advisory Committee
Meeting of June 12th, 2006
Minutes**

DRAFT

Members Present: Karen Avery, Ben Barrett, Mary Brintnall-Peterson, John Donnelly, Carol Eschner, Karen From, Steve Johnson, Pat Malone, Peggy Michaelis, Midge Pinchar, Ed Weiss, Reggie Leckel, Jeff Fox

Members Absent: Ella Pious, Dan Remick, Sunny Archambault, Ann Weiss, Joan Ketterman, Todd Moely

Others Present: Sharon Ryan, Amy Atchison, Peter Lucas, Kathleen Luedtke, Mark Roesler-Begalke, Maureen Ryan

Meeting called to order. Karen Avery, Chair of the committee, called the meeting to order at 10:02 a.m.

Approval of April 10th Meeting Minutes Carol Eschner moved to approve the minutes from the April 10th, 2006, meeting. Steve Johnson seconded the motion. The committee unanimously approved the minutes.

Comprehensive Systems Change Grant Update Kathleen Luedtke updated the committee on the various activities and stages development for the LTC Planning Consortia. She handed out a revised map of the State showing which counties are involved in their regional efforts. (See attachment.) She said that by and large, everyone is moving ahead with planning. Committees are being formed and the groups are meeting on a routine basis. She talked about the types of issues that each group must take into consideration.

- Governance (What kind of legal basis will they choose for working with each other.)
- Model type (Family Care, Partnership or something in-between)
- Entity type (public versus private)
- ADRC Development
- Care management roles

She explained that 3 of the planning groups are interested in enrolling members, possibly within the next 6 months.

These groups are:

1. Community Care of Central Wisconsin, which includes Portage, Marathon and Wood Counties.
2. West Central WI Care Management, which includes Chippewa, Eau Claire, Dunn, Pepin, Clark, Barron, Polk, St. Croix, and Pierce Counties.
3. Southeast Wisconsin Care Management Organization, which includes Racine, Kenosha and Waukesha Counties.

These 3 groups are also working on the following:

- Hiring a project lead
- Recruitment of Nurses
- Development of Workforce

Kathleen then went on to explain what has happened to include Stakeholders in the planning process with these groups. There have been 2 communications sent to the groups from DHFS.

The first communication, dated May 5, 2006, was a letter sent from DHFS Secretary Helene Nelson, in which she said that DHFS wants to ensure active participation of consumers and other stakeholders in the planning. She asked each of the planning groups to identify the mechanisms that will be made available to assure that stakeholders participate in a meaningful way and asked that they send their plans for this to DHFS by May 31, 2006. That date has now been delayed until June 15, 2006. (See attached letter.)

The second communication was a framework document that clarifies the expectations of DHFS regarding stakeholder involvement. (See attached Framework document.)

The UW Extension sent a memo to the planning groups inviting each group to utilize the expertise of the Extension in their planning activities, especially in relationship to stakeholder involvement. (See attached memo.)

Karen Avery, Chair of the Committee on State and Local Stakeholder Participation Stakeholder Committee, sent a memo from the committee explaining the charge of the Committee and identifying action steps and suggestions to the planning groups: (See attached letter)

Kathleen handed out a contact list for each of the planning groups and encouraged committee members to get involved locally and to work with their regional consortium. (See attachment.)

Update on Stakeholder/Consumer Survey and Memo to Regional Planning Consortia Karen briefly discussed the memo that was sent to the planning groups as well as the survey that was developed to enlist the involvement of stakeholders and consumers with their regional consortium. (See attached Survey)

Understanding Citizen Involvement : Core Principals of Citizen Involvement

Mary Brintnall-Peterson and Pat Malone presented “Stakeholder Involvement 101: Putting the People in the Plan”. The goal of the presentation was for the Committee members to:

- Learn what “good” stakeholder involvement is
- Understand the range of involvement
- Understand different methods that can be used

The committee discussed what a stakeholder is, challenges of stakeholder involvement, reasons for stakeholder involvement, what “good” involvement looks like, the “Ramp” of Involvement, which includes awareness, education, input, interaction and partnership. (See attachment)

Quotable quotes from the presentation:

“A camel is a horse designed by a committee.”

“When the ship is being bombed, you don’t form a committee.”

“People respect and cherish that which they have helped build.”

“Cinderella’s slipper doesn’t fit Paul Bunyan’s foot.”

“Different paddles for different boats.”

“Are both oars in the water or are we just going in circles?”

Survival Coalition Maureen Ryan, Director of the Wisconsin Department of Independent living Centers explained that the Survival Coalition is a statewide, cross disability coalition of over 40 organizations. She went on to explain that they play a leadership role on a variety of state and federal budget, policy, and legislative issues that affect people with disabilities and their families. She presented “The Survival Coalition Guide for Disability Advocates: Issues to Raise and Resolve in the Planning Process in 2006 – to determine the future of long term care in various parts of Wisconsin” This guide was developed to help people to be informed participants in the DHFS Managed Care Expansion Initiative planning process and to raise issues and questions which they believe are crucial to developing a good plan. The issues that they have identified are the following:

- Consumer, Advocate, and Provider Involvement
- Governance
- Choice and Provider Network
- Consumer Directed Services and Self-Determination
- Aging and Disability Resource Centers and Disability Benefits Specialist
- Quality Assurance
- Rate Setting

- Risk-Sharing
- Commitment of Current County tax levy and Community Aids Funds
- Adults with Mental Illness
- Children with Disabilities and Families
- Integration of long term care and acute/primary care
- Phase in of People on Waiting Lists
- Institution Utilization
- Transportation
- Workforce issues
- Housing
- Partnership Program
- SSI Managed Care
- Profit-making

For further information on the specific details of these issues, see the attachment.

Next meeting agenda and future agenda items

- Update on the Department's Managed Care Expansion Initiative - RFI/RFP planning grant process.
- Update on status of Consumer survey distribution and response.
- Quality Close to Home update and further discussion on securing on-going consumer involvement and input.
- Self Directed Services
- Long Term Care Functional Screen Demo
- Presentation on the Resource Allocation Decision method (RAD)
- Rate Setting

Next Meeting date: August 14th, 2006 at CWAG

Meeting adjourned: Karen Avery adjourned the meeting at 3:15 p.m.