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**Wisconsin Council on Long Term Care Reform
State and Local Stakeholder Advisory Committee
Meeting of January 29th, 2007
Minutes**

Members Present: Karen Avery, Mary Brintnall-Peterson, John Donnelly, Carol Eschner, Karen From, Pat Malone, Jeff Fox, Ben Barrett, Steve Johnson, Midge Pinchar, Reggie Leckel, Sunny Archambault,

Members Absent: Ella Pious, Ed Weiss, Ron Johnson, Peggy Michaelis, Todd Moely, Joan Ketterman

Others Present: Lorraine Barniskis, Kathleen Luedtke, Peter Lucas, Amy Atchison, Jennifer Gillespie, Ann Sievert, Dennis Harkins, Dan Johnson, Sharon Ryan, Darci Vickman, Susan Bohn, Rebecca Underwood, Barbara Bowers, Sara Karon

Meeting called to order. Karen Avery, Chair of the committee, called the meeting to order at 10:00 a.m.

Approval of November 20th Meeting Minutes The minutes were amended to reflect that Ben Barrett and Steve Johnson were present at the meeting. Jeff Fox moved to approve the minutes from the November 20th, 2006 meeting. Reggie Leckle seconded the motion. The committee unanimously approved the minutes.

Self Directed Supports (SDS) Dennis Harkins, Ann Sievert and Dan Johnson talked about SDS, what it is, why it is important to consumers and their families and how it can work within a managed care system such as Family Care and the Wisconsin Partnership Program. See the attachments for complete detail on their presentation.

Comprehensive Systems Change Grant Kathleen Luedtke updated the committee on the status of the various planning consortia.

All 10 consortia continue to carry out their planning activities, some more aggressively than others. Racine Counties, part of the SEWCMO planning group, implemented Family Care with Community Care, Inc. as the CMO, in January. About 150 members have been enrolled. On February 1, 2007, Kenosha County will do likewise. The remaining counties in that planning group are now more closely planning with the Family Partnership CMO group (the "teal" group). The next planning group that we expect to see implement is the Community Care of Central Wisconsin group. They will be taking a

resolution to proceed to the county boards involved in March 2007. They are interested in responding to a RFP during the summer and implementing Family Care in Wood and Marathon Counties in late fall 2007. Both West Central planning groups and the Family Partnership consortium have told us that they are interested in implementation in early 2008. Several of the planning groups are planning retreats to educate their county boards in the next couple of months.

In other news, the first Family Care Consumer Corps Training was held in December in Racine for the Southeast Wisconsin Care Management Coalition consortium planning area. It was successful and well attended. This training is being offered by the Coalition of Wisconsin Aging Groups (CWAG), in partnership with Disability Rights of Wisconsin (DRW) under a grant from DHFS. The purpose of the training is to educate consumers, elderly people and people with disabilities and their families, first about the Family Care program and the planning for expansion that is being done by the various consortia around the state and secondly, how they, the consumers, can become involved in the local efforts of their specific consortium. The next event will be in February in Wisconsin Rapids for the Community Care of Central Wisconsin consortium planning area.

Governor Jim Doyle will present his budget on February 13th. DHFS requested that Governor Doyle include expansion of CMOs and ADRCs in his 2007-2008 biennial budget.

Additional Information Opportunities about the Managed Care Expansion can be found at the:

1. Managed Care Expansion Website
<http://dhfs.wisconsin.gov/ManagedLTC/>
2. Managed Care Expansion LTC Listserv
<http://dhfs.wisconsin.gov/ManagedLTC/grantees/Listserv.htm>
3. Critical Components of Managed Care Briefings Webcast
<http://dhfs.wisconsin.gov/ManagedLTC/grantees/webcasts/index.htm>

Working lunch discussion

Family Care Statutory Language Proposal Local Oversight of LTC

- Lorraine Barniskis briefly gave an overview of this proposal, which was submitted by the Department of Health and Family Services to the Department of Administration in January, 2007. This proposal is intended to provide a practical, understandable and meaningful way to strengthen citizen oversight and consumer input for local LTC systems and other services for elders and people with disabilities. Under this proposal, most of the responsibilities currently assigned by the statutes to local LTC councils would be shifted to the governing boards of Aging and Disability Resource Centers (ADRCs) and to new regional long-term care advisory committees composed of representatives of these boards. (Please

see the attachment for further details regarding this proposal.) There were questions that were presented from Milwaukee regarding this proposal. Lorraine said she would need to look further into this before being in a place to provide answers.

- Committee members discussed what their respective counties, planning consortia and local efforts currently are in relation to long-term care and the Family Care expansion.
- The discussion on what does “meaningful stakeholder input” in the regional planning consortia really entail, was postponed until the next meeting when Kathleen Luedtke could participate.

UW- Extension Project

Pat Malone updated the committee on the status of the Stakeholder Involvement project. The report presented to the committee at this month’s meeting was a summary of the work that has been done by UW-Extension in fulfillment of its contract with the Department of Health and Family Services. It focused on two areas: stakeholder involvement and leveraging UW-Extension resources.

- *Stakeholder Involvement 101 – Putting People in the Plan*

Situation

UW Extension was originally retained by DHFS to assist the development of long-term care councils that the agency expected to emerge as the Aging and Disability Resource Centers expanded throughout the state. Within days of UW-Extension signing the contract with DHFS, the agency released a request for proposals to counties asking for regional consortia to develop plans for expanding Family Care throughout the state. The state emphasized the importance of stakeholder involvement in the planning process, and the Extension’s time was redirected to assisting consortia understand and implement effective stakeholder involvement strategies.

Goals

- ◆ Develop and implement resources that would assist planning consortia to meet the following objectives:
 1. Consortia will have an increased understanding of the role of stakeholders in the process.
 2. Consortia and stakeholders will be able to identify and define appropriate stakeholder involvement strategies.
 3. Consortia will meet the state’s requirement for stakeholder involvement in the planning process.

The first step was to identify any pre-existing educational resources that were available. UW Extension was able to access a publication in development that looks at stakeholder involvement in comprehensive planning. Using this as source material, the Extension a program on “The Ramp of Stakeholder Involvement.”

This program was presented multiple times to multiple audiences.

- It was shared with the Statewide Stakeholder Committee. This assisted them in increasing their understanding of their own effectiveness in involving stakeholders.
- The program was presented to AgeAdvantage, the southern region Area Agency on Aging, at a regional meeting. At least two participants at that meeting are now regularly attending consortium meetings in their region.
- UW Extension also presented this model at the state-wide conference DHFS sponsored entitled “Riding the Wave of Long-Term Care Reform.”
- It was shared with Extension colleagues involved in their regional consortia both the Southwest Consortium and the Dane /Rock County consortium.
- It was shared with all the consortia.

Extension developed a simple Stakeholder Involvement Analysis tool for use by each consortium and their local county partners. The tool is being used by the Statewide Stakeholder Committee, Trempealeau County, and the West Central Collaborative. The results are being used to recruit stakeholders to serve on committees and to develop appropriate outreach strategies.

Extension worked with one of the Communication and Stakeholder Involvement Committees to develop a toolkit for their county partners to use in the stakeholder involvement process. Extension took the lead with assistance from Tim Sheehan and other committee members to modify a pre-existing organizing guide (a tobacco forum guide) for counties to use. Extension was the primary author and editor on the new guide. It includes “how to’s,” checklists, and templates. The committee has also prepared a packet of materials that can be used as handouts to stakeholders at these community forums or in other appropriate venues. Each county in the consortium received both a hard copy and an electronic version of the guide to use locally. The guide has also been sent to consortia throughout the state. Counties are using the guide for the community forums that are beginning to be held throughout the state.

Money Follows the Person

Seventeen states will receive from CMS, more than \$23 million in grants for FY 07 and up to \$900 million over 5 years for demonstration programs that will help build Medicaid long-term care programs to keep people in the community and out of institutions.

Wisconsin is one of 17 states to be awarded a grant for this project. The awards are the first round of grants that will total \$1.75 billion over five years (2007-2011) to help states shift Medicaid’s traditional emphasis on institutional care to a system offering greater choices for individuals and a full range of home- and community-based services. This Money Follows the Person (MFP) “rebalancing” initiative was included in the Deficit Reduction Act of 2005 (DRA) currently being implemented by CMS.

See the attached abstract for the background and current status of the DHFS application for the Money Follows the Person grant.

Personal Experience Outcomes iNtegrated Interview and Evaluation System (PEONIES)

Sara Karon, from the University of Wisconsin-Madison, Center for Health Systems Research and Analysis (CHSRA), and Barb Bowers, University of Wisconsin-Madison,

School of Nursing (SON), talked to the committee about this project, which is being funded by DHFS, through the Comprehensive Systems Change grant, for 12 months, to develop an interview tool for assessing personal experience outcomes with regard to quality for adults with developmental or physical disabilities and frail elders who are in Wisconsin's MA funded Home and Community Based Services and managed Long-Term Care programs. (See attached presentation.) This project will work with 2 Stakeholder Advisory Groups (SAGs) one for consumers and advocates (SAG-C/A) and one for professionals (SAG-P). Sara and Barb were interested in recruiting some of the members of the committee for the SAG-C/A. The committee, which had input into identifying the 12 Personal Experience Outcomes, showed great enthusiasm for this project and some members expressed interest in participating and/or referring people for the advisory group. Sara and Barb will follow up with those committee members.

Karen Avery mentioned to Sara & Barb that it was important that interview tool address mental health outcomes. She had previously recommended that "mental health outcomes" be included in the 1st of the 12 Personal Outcomes, but was told it wasn't necessary, as it would "show up" via the interview questions. It was also mentioned that there is a separate outcomes tool called the Recovery Oriented Systems Assessment (ROSA) that was specifically developed for people with mental health as the primary diagnosis. ROSA is a validated and tested consumer interview tool in the public domain developed by the Wisconsin Blue Ribbon Commission as part of the redesign of the public mental health system in Wisconsin. The structured interview measures the degree to which the services and supports the individual is receiving is helping the individual meet their personal outcomes. There are 17 outcome measurements covering the following areas: Personal life and Direction, Community Affiliation and Connection, Health, Wellness and Safety, Treatment and Services, Empowerment and Determination.

UW Extension

- **Stakeholder Analysis**

Pat Malone briefly presented the next steps for the analysis. Due to a shortage of time, it was decided to postpone in depth discussion until the next scheduled meeting of the committee. There will be 2 hours allotted on the agenda for this discussion at that time.

- **Next Steps**

- ◆ Rate the committee. Does it meet your vision of consumer involvement?
- ◆ Do we need to continue our brainstorming to identify additional strategies to involve consumers in LTC reform?
- ◆ Identify future role(s) for the committee.
 - As a committee, do you want to develop action plans to reach out and involve additional consumers?
 - This would require the committee to identify priorities among the strategies and ideas identified. It could also mean seeking out additional training to develop skills that might be necessary.

- Is it more appropriate to provide “wise counsel” to the consortiums on effective stakeholder involvement as the planning and implementation process moves forward?
 - This is much like our current role. We might want to be more proactive in sharing ideas and strategies.
- Is it appropriate for this committee to take a lead role in evaluating current stakeholder involvement efforts?
 - This would require that the committee spend time discussing what “effective and meaningful” stakeholder involvement could be and identifying ways to measure it.
 - It would also mean discussing what is meant by “lead role.”

Next Meeting dates: The committee set the dates for the rest of the 2007 meetings, all of which will be held at CWAG.

- March 19th, 2007
- May 21st
- July 16th
- September 17th
- November 19th

Meeting adjourned: Karen Avery adjourned the meeting at 3:05 p.m.