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**Wisconsin Council on Long Term Care Reform
State and Local Stakeholder Advisory Committee
Meeting of May 21st, 2007
Minutes
DRAFT**

Members Present: Karen Avery, Carol Eschner, Pat Malone, Jeff Fox, Ben Barrett, Ed Weiss, Steve Johnson, Todd Moely via conference call

Members Absent: John Donnelly, Mary Brintnall-Peterson, Ron Johnson, Karen From, Midge Pinchar, Reggie Leckel, Peggy Michaelis

Others Present: Kathleen Luedtke, Sharon Ryan, Amy Atchison, Denise Gunby, Sara Karon, Barb Bowers

Meeting called to order. Karen Avery, Chair of the committee, called the meeting to order at 10:00 a.m.

Approval of March 19th Meeting Minutes Steve Johnson noted that he called in to the meeting so was not absent. It was also noted that Peggy Michaelis was absent from that meeting. Carol Eschner moved to approve the minutes as amended from the March 19th, 2007 meeting. Steve Johnson seconded the motion. The committee unanimously approved the minutes.

WI Assistive Technology Program (WISTECH) Due to a change in schedule, Holly Laux-O'Higgins, from DHFS, was not able to make this presentation. She will be available to present at the July 16th meeting.

Announcements Sharon Ryan told the committee that Joan Ketterman from Sheboygan County Human Services and Sunny Archambault from the Aging and Disability Resource Center of Brown County, have both resigned from the committee. This generated discussion on recruitment for new committee members. There is a need for county representation, such as an ADRC representative, as well as elderly representation. Various recruitment strategies were discussed. Committee members will report back on the results of recruiting potential members at the next committee meeting.

Stakeholder Committee Analysis

Pat Malone continued the analysis of the committee. (Please attachments.)

Comprehensive Systems Change Grant

Kathleen Luedtke updated the committee on the status of the current regional planning activities around the state. The planning groups are at various levels of readiness. DHFS

will release a Request for Proposals (RFP) in early June for those planning groups who are ready to operationalize their CMOs.

Additional Information Opportunities about the Managed Care Expansion can be found at the:

Managed Care Expansion Website

<http://dhfs.wisconsin.gov/ManagedLTC/>

Managed Care Expansion LTC Listserv

<http://dhfs.wisconsin.gov/ManagedLTC/grantees/Listserv.htm>

Critical Components of Managed Care Briefings Webcast

<http://dhfs.wisconsin.gov/ManagedLTC/grantees/webcasts/index.htm>

Working Lunch: Update on Status of UW Extension Work with the Planning Consortia

Pat Malone summarized the work that UW-Extension has done since the January meeting of the Statewide Stakeholder Committee.

1. Statewide Efforts
 - ◆ Facilitated a group evaluation of the Statewide Stakeholder Committee.
 - ◆ Facilitated a discussion of meaningful involvement and the Stakeholder Committee's future role(s).
2. Community Care of Central Wisconsin
 - ◆ The Community Care of Central Wisconsin consortium continues to work through its transition planning committee, comprised of members from Portage, Marathon, and Wood Counties. The ADRC in Wood/Marathon Counties is proceeding nicely and is within a year of being settled in institutionally.
 - ◆ The consortium has received preliminary approval from all three counties. Contract language is being finalized and by-laws are being created.
3. West Central WI Care Management Collaborative
 - ◆ The collaborative has been proceeding under the guidance of their project consultant, Laurel Kiefer. It is an interesting dynamic with Group A and Group B.
4. Northwest Long-Term Care Options
 - ◆ Since the original forums were facilitated by UW-Extension, no further requests have been made for assistance. Our peers in the Northwoods stand ready to help if asked. They have been receiving regular updates through their Caregiver Support Network meeting.
5. Southwestern Care Management Coalition

- ◆ Every county has provided some sort of outreach effort concerning the future of long-term care in their respective counties. Much of the information used was developed by the committee Steve Kohlstedt works with.
 - ◆ Some counties are still hesitant, but Richland, Sauk, and Green are willing to get a start.
 - ◆ Kohlstedt has also worked extensively with his local communications committee. They have given over 20 presentations on the future of long-term care. About 400 people have attended these meetings. They are currently in the process of tabulating evaluation data from these meetings.
6. Dane & Rock Counties
 - ◆ No additional requests for assistance have been made.
 7. Family Partnership Care Management Organization
 - ◆ No additional requests have been made.
 8. West Central Consortium for Long-Term Support and Health Care Reform
 - ◆ Pat facilitated an in-depth discussion of meaningful stakeholder involvement with the consortium's communication and education committee. The results of this were shared with the statewide committee and refined. The final result was shared back with the full consortium at their most recent meeting.
 - ◆ The committee has completed community forums in all their participating counties (except for Pepin and Clark that just joined us).
 - ◆ The committee has developed additional FAQ's that target different stakeholder groups. They also continue to develop news releases as the process progresses.
 - ◆ Malone continues to facilitate the meetings when Steve Johnson is unable to attend in order to keep momentum going.
 - ◆ Malone is developing a poster that counties can use at remote sites (meal sites, libraries, etc.) to provide basic information about the reform process.
 - ◆ Meehan-Strub has facilitated two meetings of the consortium's large group and managed the controversy in a professional and effective manner.
 9. Northeast Wisconsin Long-Term Care Consortium
 - ◆ No additional requests for assistance have been made.

Personal Experience Outcomes: iNtegrated Interview and Evaluation System (PEONIES)

Sara Karon, from the UW Center for Health Systems Research, and Barb Bowers, from the UW School of Nursing, gave an update on the status of the PEONIES project. They provided a general project overview, a status update on activities to date, an overview of the Stakeholder Advisory Groups (SAGS) that have been formed and the key issues that they are working on. They discussed pre-testing the interview tool and recruited consumer volunteers to take part in the pre-testing. (Please see attachment for complete presentation.)

Next Meeting date: July 16th, 2007

Meeting adjourned: Karen Avery adjourned the meeting at 3:05 p.m.